

CITY OF ATLANTA ADVERTISEMENT

ATTENTION INTERESTED BIDDERS:

INVITATION TO BID:

Your firm is hereby invited to submit to the City of Atlanta (the "City") Department of Procurement (the "DOP"), on behalf of Department of Public Works ("DEAM"), a Bid for **FC-10708, Street Resurfacing Project:** Bids from qualified Bidders to provide janitorial and day porter services at various city locations.

PRE-BID CONFERENCE:

A **Pre-Bid Conference will be held on Tuesday, November 6, 2018, at 1:00 P.M. EST** at the Department of Procurement - 55 Trinity Avenue SW, Suite 1900, Atlanta, Georgia 30303. The purpose of the Pre-Bid Conference is to provide Bidders with detailed information regarding the project and to address questions and concerns. There will be representatives available at the conference from the DPW, the Office of Contract Compliance, the Ethics Office, Risk Management, and Workforce Atlanta to discuss this project and to answer any questions. Bidders are urged to attend the Pre-Bid Conference.

PRE-BID QUESTIONS:

Bidders will be allowed to ask questions during the Pre-Bid Conference and Site Visit. However, please note that oral answers to questions during the **Pre-Bid Conference and Site Visit on Tuesday, November 6, 2018 at 1:00 P.M. EST** are not authoritative. The last date to submit questions in writing is **Thursday, November 8, 2018 by 1:00 P.M. EST.**

RESPONSE DUE DATE:

Your response to this Invitation to Bid must be submitted to designated staff of the Department of Procurement at 55 Trinity Avenue, S.W., City Hall South, Suite 1900, Atlanta, Georgia 30303, no later than **2:00 P.M. EST, Thursday, November 29, 2018.**

****ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 2:00P.M.****

Bids will be publicly opened and read at **2:01 P.M. ET** on the respective due date in Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303.

Bidders may submit their Contractor Affidavit Forms for review via the City's IIREA Preview Participation Program, to iireapreview@atlantaga.gov not less than ten (10) days prior to the Bids due date of Thursday November 29, 2018, at 2:00 P.M., EST. The IIREA Preview Participation Form is set forth in Appendix C, included in the Request for Bid.

This ITB is being made available by electronic means. If accepted by such means, then the Bidders acknowledges and accepts full responsibility for monitoring the DOP website for any addenda to the ITB. In the event of a conflict between a version of the Bid in the Bidder's possession and the version submitted to the DOP, the version submitted to the DOP shall govern.

You are required to email and confirm receipt of your business name, contact person, address, phone number, fax number and the project number to Jesse R. Dagen-Tillman, Contracting Officer, at jdagen@atlantaga.gov, to be placed on the Plan Holders List. Failure may prevent you from receiving any addenda that are issued.

The Bid document may also be obtained from the Department of Procurement, Plan Room, City Hall South, Suite 1900, 55 Trinity Avenue, S.W., Atlanta, Georgia, 30303, at a cost of \$xx.00 per package, beginning on May 22, 2018. All purchased solicitation documents include a scope of work booklet.

The City reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all Bids when it is for good cause and in its best interest.

Thank you for your interest in doing business with the City.